

Decision Recording Form

Title	Voids (Housing) – Appointment of a Contractor	Decision Maker	Chief Operating Officer
Date of decision	08.08.21	Source of authority	Officer delegation Scheme Para 9.1, Part 3, Section 5 and Para 3.10.2 of section 7, part 4
Date of Publication			

Background and Reason for decision

Why it is being made listing reasons for the decision

Due to exceptional circumstances during the Covid-19 pandemic, where the Maintenance and Contracts service was curtailed for a period and a high number of Council homes becoming vacant (Void), there is a requirement to appoint a contractor on a short term 9 month contract to supplement the in-house team to address the refurbishment work to return these void properties to lettable condition. These properties will be used to meet households in priority need on the Council's Housing Register

A decision has been made to appoint Foster Property Maintenance Ltd, a contractor on the South East Consortium Framework (SEC). The estimated contract value is £149,000 This direct award on the SEC framework is compliant with PCR2105 and the benchmarking of the rates applicable to the SEC Framework have verified these as representing good value.

Alternative options considered: Conduct a full tender process or wait for a pending contract to be awarded (AIME) but that will not commence until 2022. Both these options have been rejected due to the immediate need.

Conflict of interest	N/A	Relevant Portfolio(s)	Housing
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ALL WARDS	Y	<i>Use a Y in the table below to mark the wards affected if not all wards</i>							
NW	NE	CENTRAL		SW		SE			
Castle Hill	Bixley	Alexandra	Bridge	Gainsborough					
Whitton	Rushmere	St Margaret's	Gipping	Holywells					
Whitehouse	St John's	Westgate	Sprites	Priory Heath					
			Stoke Park						

Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk	Admin use only
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